



## COOMBE DEAN SCHOOL UNIFORM POLICY

Reviewed July 2024

### VISION

At Coombe Dean, our mission is to foster a sense of belonging by creating an environment of high self-awareness and mutual respect, where everyone takes responsibility for their own positive attitude. A small but significant part of this attitude relates to the uniform and PE kit as we require students to be prepared and to wear their uniform with pride.

We seek to instil a culture of respect across our school where students are taught and encouraged to respect themselves, respect others and respect the environment around them. An integral part of this is the way in which they dress themselves to come to school.

### AIMS

The aim of this policy is to provide clear guidance to parents/carers, staff, students and other stakeholders about the expectations of the school with regard to uniform.

Further, we wish:

- to promote an ethos of inclusion for all students and the uniform helps to support this
- to encourage an atmosphere of self-awareness and mutual respect
- to prepare students for future careers and workplaces where there are often uniform requirements, or dress codes to adhere to
- to promote Coombe Dean in the community through wearing our uniform with pride

## UNIFORM AND PE KIT REQUIREMENTS

### SCHOOL UNIFORM

Coombe Dean School Uniform consists of the following:

1. A plain black blazer
2. A white, formal shirt with a collar and buttons to the top
3. The Coombe Dean tie. This should always be worn at collar height and should be of reasonable length.
4. Black tailored school or suit style trousers. There should be no tapering (getting thinner) or flaring (widening) towards the ankle. Trousers that are skinny fit/skin-tight, denim, made of heavy cotton material, contain Lycra, or similar stretchy/elastic fabric that would cause them when worn to look skin tight/tapered are not permitted. Trousers should be sufficiently long to cover socks.
5. A Coombe Dean school skirt which is a Kelso Tartan Kilt in Royal Multi colour.
6. Black, tailored knee length shorts.
7. Black or white ankle socks; black or navy blue tights. Knee-length socks are not permitted.
8. Sturdy plain black shoes (not boots or sandals). Footwear of other colours are not to be worn.
9. The Coombe Dean V-neck jumper with the school badge is optional and must be worn under the blazer and not instead of. No other item should be worn under the blazer.

10. The only jewellery allowed in the school is one plain stud earring in each ear, one ring and a watch. No other jewellery should be worn including facial piercings.
11. A school bag, designed to be worn on both shoulders, to carry stationery equipment, a drink bottle, PE kit, mobile phone etc.

If students have a problem with their uniform at any point during the year they should bring a note in with them with the problem and the date when the item will be replaced. Where possible, a replacement item will be provided. If issues persist, the students may be sent to the Reflection Room.

Items of school uniform are available from: Trutex and the Schoolwear Centre.

### SCHOOL PE KIT

The PE Department operates according to the "Safe Practice in Physical Education and School Sport" published by the Association for Physical Education. Therefore, students will be required to remove **all** jewellery, tie hair back during lessons, tuck in shirts and tie shoe laces tightly. In the event of kit being misplaced students will be expected to bring a note from home and a full change of suitable clothing to wear until the kit is either found or replaced. Spare PE kit will be lent if this is not possible. If students are excused from PE, they should bring a note explaining the reason and length of time for their non-participation in PE. Students will still be expected to bring their kit so they are appropriately dressed for the facility they are in as they must remain with the member of staff. Students excused from PE lessons will take on other active roles within the lesson aside performer, such as a coach or official.

All PE Kit and boots/trainers must be clearly named on the inside so that if lost it can be returned. PE kit will only be available to order from Kit World.

#### **All students should have:**

Polo shirt/ Round neck top	Navy blue and amber polo shirt embroidered with CD logo
Shorts	Navy blue and amber embroidered with the CD logo
Socks	Long Navy blue and amber football socks
	White ankle length socks
Trainers	Any colour <b><u>apart from BLACK</u></b> , clean, with non-marking soles (not Astro Turf shoes)
Shin pads	For Hockey and Football
Gum shield	For Hockey and Rugby
Mid-layer	Navy blue and amber with CD logo

#### **Optional Items of Kit:**

Tracksuit Bottoms (slim)	Navy blue with CD logo (to be worn at the discretion of staff)
Leggings	Navy blue with CD logo (to be worn at the discretion of staff)
Skort	Royal blue with CD logo (to be worn at the discretion of staff)
Boots	Football or rugby (safety studs only)

*If you are unsure of any items please contact reception and a member of PE staff will be happy to help.*

### SUPPORT

Parents and students will know what the school uniform is in the following ways:

- A leaflet describing the school uniform is sent home to Year 6 students in the summer term before they join the school.
- On the Coombe Dean website (About Us>School Information>Policies and Documents>Uniform Policy)
- Termly reminders in Assemblies
- Posters in all tutor bases

In support of the Uniform Policy the following guidelines apply:

- Uniform should be worn in a manner appropriate to the workplace (office placement or 'professional dress' as we call it)
- Students are only permitted to wear stud earrings.
- Facial piercings are not allowed - it is not acceptable to simply use a plaster to conceal the piercing; it must be removed. If the student refuses, the matter will be dealt with according to our Behaviour policy.
- Students should wear natural make up. False eyelashes are not allowed.
- Students should not wear other jumpers under or over their blazer.
- Nails should be finger-tip length and natural. Students will be allowed to have neutral coloured nail varnish but must not wear false nails, due to health and safety concerns in Practical lessons like Food, PE and Product Design. Students will be asked to remove false nails. If the student refuses, the matter will be dealt with according to our Behaviour policy.
- Hair must be of a natural colour and of a natural style. No extreme hair styles or colours are permitted.

### **Provision of second-hand uniforms**

Second-hand uniforms can benefit parents financially and benefits the environment by extending the life of garments making them more sustainable.

Coombe Dean School has some second-hand school uniform and PE kit available for parents to acquire in the school shop, either by paying a reduced fee for the item or through a Swap Shop system. Parents can phone the Finance team to find out which items are available.

### **UNIFORM INFRINGEMENTS**

Students inappropriately dressed for school should be required to adhere to the uniform policy. On the first day of every term, a full uniform audit is carried out. If students are not correctly attired, they will be sent to the Reflection Room until the parents/carers can provide the item or a loan item can be provided by the school.

- Non-uniform items should be removed by the student, and if replaced, confiscated and handed into reception, students may collect them at 3.10pm. Where these are jewellery, they should be placed in an envelope with the student's name on.
- Students should be sent to remove non-natural make-up or nail varnish during tutor time or the start of a lesson. (Removers available from the Inclusion Base)
- Students refusing to remove items must be seen by their Year Team Leader, Behaviour Team or a member of the Senior Leadership Team immediately.
- Parents should be providing the student with a note if they do not have the right item of uniform, detailing when the item will be replaced.
- The school has spare items of school uniform and students will be expected to wear an item if they do not bring their own or a note.

Where infringements recur the parent/carer should be contacted. The article of clothing and jewellery may be held until parent/carer collects it from school – or by the student on the last day of term.

In the case of unnatural hair colours and styles, of false nails and of facial piercings, the student will be in our Reflection Room for all social times until the item can be removed, or the hair dyed to a natural colour or the style corrected.